

PERMISSION FORM

The First Unitarian Congregation of Ottawa must comply with the relevant federal/provincial legislation and regulations regarding privacy and the protection of people's personal information.



My last name: _____ Children's Names and Dates of Birth _____

My first name: _____

Partner/Spouse (whether applying or not) _____

Last name: _____

First name: _____

Mailing Address _____ Postal Code _____

Home Phone _____ Cell Phone _____

Work Phone _____ Email: _____

PERMISSIONS: I agree to the use of my contact information above for the following purposes:

1. **Administrative contact** by the Congregation's office, Board of Directors, and authorized committees for the sole purpose of conducting congregational business and activities
Administrative contact Yes _____ No _____

2. **Inclusion in the Congregation's directory**, which is printed annually and made available for the Congregation
Home Phone Number Yes _____ No _____
Address Yes _____ No _____
Email address Yes _____ No _____

3. **Contact by the Stewardship Team** during the annual Pledge Campaign so that the Congregation can estimate financial commitments for the coming budget year
Stewardship Team Yes _____ No _____

4. **Publications:** If you are able, please opt to receive publications by email
Publications by email Yes _____ No _____
Publications by mail Yes _____ No _____

5. **Photo inclusion** either in a group photograph or an individual photograph

My photo			My children's photos		
In Directory	Yes _____	No _____	In Directory	Yes _____	No _____
On website	Yes _____	No _____	On website	Yes _____	No _____
In publications	Yes _____	No _____	In publications	Yes _____	No _____

This permission may be rescinded at any time by contacting the Congregation's office. If you are applying for Junior Membership (age 14-17), the signature of your parent or guardian is required.

Signature _____ Date (dd/mm/yy): _____

This permission is obtained in conformance with Ontario and Canada laws on Privacy of Information. The designated Privacy Officer for the congregation is the Director of Support Services.